

AGENDA ITEM NO. 3.3b

THE UNIVERSITY OF BRITISH COLUMBIA




REQUEST FOR DECISION

FORWARDED TO: BOARD OF GOVERNORS ON RECOMMENDATION
OF PRESIDENT STEPHEN J. TOOPE

APPROVED FOR SUBMISSION:


Stephen J. Toope, President & Vice-Chancellor

DATE: March 27, 2012

PRESENTED BY: David Farrar, Provost & Vice President, Academic 
Doug Owram, Deputy Vice-Chancellor, Okanagan Campus 
Pierre Ouillet, Vice President, Finance, Resources &
Operations 

DATE OF MEETING: April 3, 2012

SUBJECT: 2012/13 Non-Instructional Fees

DECISION REQUESTED: Approval Schedule B
For Information Schedule C

Be it resolved that the Board of Governors approve the tuition related fees effective May 1, 2012 and mandatory fees effective September 1, 2012 according to the fee schedule attached and marked Schedule B. Schedule C has been approved by the President and is attached for information.

BACKGROUND:

The Fee Schedule for Non-Instructional Fees was revised in November 2003 at a cost recovery level. The attached schedule summarizes the tuition related and mandatory fees to be effective across the UBC System.

PRINCIPLES

The following principles guided the recommendations:

1. Fees are generally harmonized at both campuses, except in approved exceptions such as Athletics and Recreation where UBC-O increases are being phased in.
2. To reflect an increase in cost of delivering services, a 2% cost of living increase is proposed for all non-instructional fees.

CONSULTATION

Under the Guidelines of Policy 71, Enrolment Services conducted a consultation process to:

- Discuss the rationale and principles underlying the 2012/13 tuition proposal

The tuition consultation process included the following components:

- Meetings with the leadership of the Alma Mater Society UBC Vancouver, the UBC Students' Union Okanagan (UBCSUO) and the Graduate Student Society UBC Vancouver
- Presentations to the AMS Executive and Council, GSS Executive and Council at UBC Vancouver and the UBCSUO at UBC Okanagan
 - AMS Executive and Council on January 11, 2012
 - UBCSUO Council on January 23, 2012
 - GSS Executive and Council on January 26, 2012
- The website www.students.ubc.ca/tuitionconsultation
- Student email feedback at: tuition.consultation@ubc.ca (62 emails received)
- Broadcast email to students outlining the tuition proposal
- An open forum on January 11, 2012 at UBC Okanagan (23 in attendance)
- An international undergraduate open forum on March 1, 2012 at UBC Vancouver (26 in attendance)
- Information Sessions on February 15th and 16th, 2012 at UBC Vancouver (10 in attendance)
- Consultation with Deans and Directors from Faculties and academic units

EXPLANATION OF FEE INCREASES

Schedule B:

To reflect an increase in the cost of delivering services, a 2% cost of living increase is proposed for all tuition related and mandatory fees with the exception of the iMED fee. The iMED fee is proposing a 25% increase.

Proposed Change to iMED Fee:

The iMED Committee recommends that the Board of Governors approve the new iMED premium rate:

- \$150 for three months for all new international students except one-term exchange students
- \$213 for 4 months and a week for one-term international exchange students

Background

In September 2002, UBC's Board of Governors approved a resolution requiring new international students to enrol in a temporary insurance plan, determined by UBC, which provides adequate temporary health insurance coverage during the three-month waiting period before being eligible for BC Medical Services Plan (MSP). The acronym "iMED" was approved by UBC and David Cummings Insurance Services (DCIS) to refer the temporary health insurance plan.

In May 2004 the Board amended the resolution to include new international students on exchange, and to extend the insurance period from three months to the entire duration of study for one-term exchange students. Later on, new international students in UBC Joint Academic Programs including UBC-Ritsumeikan, UBC-Korea University, and UBC- Tec de Monterrey programs in UBC Vancouver and international visiting students in non-degree programs were included. In UBC Okanagan, new International students in degree and exchange programs and international visiting students were also covered by iMED. In January, 2012, English Language Institute and International Graduate Student Preparation Program (IGSPP) and International Undergraduate Student Preparation Program (IUSPP) under Continuing Studies at UBC Vancouver joined the in iMED plan.

The iMED provider DCIS has a long history of providing insurance services to UBC students. In the spring of 2010, DCIS, with its proven service record, competitive coverage policy and lowest rates, again won the bid to continue its services as iMED provider. The renewed iMED coverage expanded to cover pre-existing conditions and maternity care with unchanged premium rates. The fee structure and premium rates are subject to change after two years, that is, effective July 1, 2012.

Rationale

Since 2005, the iMED fees (\$40 per month with \$170 for one-term exchange students covering 4 months and a week and \$120 for all other students for 3 months) have not changed. In those years, substantial benefits have been added in the coverage policies. To ensure quality service and competitive rates to meet the needs of new international students, DCIS and the underwriter, MSH International (previously Norfolk Mobility Benefits) negotiated with the insurance companies on our behalf and an agreement has been reached with QBE Insurance for an increase of iMED fee from \$40 per month to \$50 per month. The new iMED fee structure will be as follows:

- \$150 for three months for all new international students except one-term exchange students
- \$213 for 4 months and a week for one-term international exchange students

The premium rates are guaranteed for 19 months from July 1, 2012 to January 31, 2014. There is no change in coverage policies or services, which will ensure a smooth transition to the new iMED fee structure. Compared with MSP premium (\$64 per month), the increased iMED fee is 28% less than MSP premium and its coverage is comparable with MSP. It is the best rate and best coverage we can get on the market for international students.

Schedule C:

There is no proposed increase to these fees.

SCHEDULE B			
UBC VANCOUVER & OKANAGAN			
PROPOSED ADMINISTRATION FEES FOR 2012-13			
BOG Approval			
	2011-12 Actual	Increase	2012-13 Proposed
Program and Course Fees			
Effective May 1, 2012			
Co-op Work Term Fee	\$ 662.45	2%	\$ 675.00
Co-op Workshops	\$ 216.48	2%	\$ 220.00
Distance Education Administration Fee (per course)	\$ 45.90	1%	\$ 46.50
Field Trips (see Miscellaneous Course, Program Fees, Field Trip and Workshop Courses)	Variable	Variable	Variable
Student Accident Insurance	\$ 7.00	0%	\$ 7.00
Visual Arts (VISA) studio fee (per course)	\$ 30.00	2%	\$ 30.50
Effective September 1, 2012			
Go Global Application Fee	\$ 84.00	1%	\$ 85.00
Go Global Administration Fee	\$ 287.00	2%	\$ 292.00
Faculty Fees Effective September 1, 2012			
Applied Science			
B.A.Sc. Annual Professional Activities Fee	\$ 100.00	2%	\$ 102.00
Dentistry			
Annual Clinic Fee (D.M.D. Program)	\$ 28,467.97	2%	\$ 29,037.00
Annual Clinic Fee (D.M.D. International Dental Degree Completion Program)	\$ 32,313.78	2%	\$ 32,960.00
Annual Clinic Fee (B.D.Sc. Program)	\$ 8,659.45	2%	\$ 8,832.00
Annual Clinic Fee (Combined M.Sc. In Craniofacial Science and Clinical Specialty Diplomas)	\$ 28,467.97	2%	\$ 29,037.00
Annual Clinic Fee (Combined Ph.D. in Craniofacial Science and Clinical Specialty Diplomas)	\$ 28,467.97	2%	\$ 29,037.00
Education			
Criminal Records Review	\$ 40.00	1%	\$ 40.50
Verification letter to be sent to a Canadian certification authority outside of BC:			
Records more than 2 yet less 11 years old	\$ 50.00	2%	\$ 51.00
Records 11 years or older	\$ 100.00	2%	\$ 102.00
Verification letter to be sent to a certification authority outside of Canada:			
Records more than 2 yet less 11 years old	\$ 100.00	2%	\$ 102.00
Records 11 years or older	\$ 200.00	2%	\$ 204.00
Land and Food Systems			
Annual Dietetics Internship Fee	\$ 1,500.00	2%	\$ 1,530.00
Medicine			
Canadian Electives application fee	\$ 100.00	2%	\$ 102.00
Dean's Letter of Reference, single copy	\$ 45.00	0%	\$ 45.00
Dean's Letter of Reference, additional copies processed at the same time	\$ 10.00	0%	\$ 10.00
Confirmation of Graduation form	\$ 10.00	0%	\$ 10.00
Faxing single copy: Canada and USA	\$ 10.00	0%	\$ 10.00
Faxing single copy: International	\$ 10.00	0%	\$ 10.00
International Electives application fee	\$140.00 - \$300.00	2%	\$142.00 - \$306.00
Non-credit activity course for visiting foreign medical students	\$ 250.00	2%	\$ 255.00
Replacement ID cards	\$ 10.00	0%	\$ 10.00
Pharmaceutical Sciences			
B.Sc. (Pharm.) practice fee, years 2 and 3	\$ 56.83	2%	\$ 58.00
B.Sc. (Pharm.) practice fee, year 4	\$ 159.91	2%	\$ 163.00
Mandatory Student Fees Effective September 1, 2012			
Athletics and Recreation Fee-Vancouver (per year)	\$ 193.46	2%	\$ 197.00
Athletics and Recreation Fee-Okanagan (per year)	\$ 132.65	2%	\$ 135.00
iMED - New Int'l Student Medical Insurance (4 months)	\$ 170.00	25%	\$ 213.00
iMED - New Int'l Student Medical Insurance (3 months)	\$ 120.00	25%	\$ 150.00
Application Fees Effective September 1, 2012			
Undergraduate			
Undergraduate Domestic Application Fee	\$ 61.20	1%	\$ 62.00
Undergraduate re-admission and/change of Faculty (UBC students)	\$ 61.20	1%	\$ 62.00
Undergraduate International Application Fee	\$ 102.00	2%	\$ 104.00
B.Com. Personal Profile Fee	\$ 75.00	2%	\$ 76.50
Dental Hygiene Degree Completion	\$ 200.00	2%	\$ 204.00
Dental Hygiene Supplemental Application Fee	\$ 102.00	2%	\$ 104.00
Dental Medicine (D.M.D.) Application Fee	\$ 204.00	2%	\$ 208.00
International Dental Degree Completion (D.M.D. IDDCP) Application Fee	\$ 408.00	2%	\$ 416.00
Education Application Fee (Canadian Citizens or Permanent Residents of Canada)	\$ 61.20	1%	\$ 62.00
Education Application Fee (Students studying on a study permit)	\$ 91.80	1%	\$ 93.00
Education Re-Admission Application Fee	\$ 35.70	1%	\$ 36.00
Land and Food Systems Integrated Dietetics Program Application Fee	\$ 51.00	2%	\$ 52.00
Law Application Fee	\$ 81.00	1%	\$ 82.00
Medicine Application Fee (Undergraduate) (BC Residents)	\$ 107.00	2%	\$ 109.00
Medicine Application Fee (Undergraduate) (Out of Province Applicants)	\$ 158.00	2%	\$ 161.00
Medicine Application Fee (Undergraduate) (Out of Province Transcripts)	\$ 31.00	2%	\$ 31.50
Medical Laboratory Science Application Fee (current or former UBC students)	\$ 61.20	1%	\$ 62.00
Medical Laboratory Science Application Fee (non UBC students)	\$ 91.80	1%	\$ 93.00
Medical Laboratory Science Application Fee (International)	\$ 132.60	2%	\$ 135.00
Midwifery Supplemental Application Fee	\$ 107.10	2%	\$ 109.00
Music Supplemental Application Fee	\$ 61.20	1%	\$ 62.00
Nursing Supplemental Application Fee (Basic Baccalaureate program) (BC Residents)	\$ 109.65	1%	\$ 111.00
Nursing Supplemental Application Fee (Basic Baccalaureate program) (Out of Province Residents)	\$ 160.65	1%	\$ 163.00
Nursing Portfolio Assessment Administration Fee (PLAR)	\$ 51.00	2%	\$ 52.00
Nursing Portfolio Assessment Fee (PLAR)	\$ 230.42	2%	\$ 235.00
Pharmacy Application Fee	\$ 127.50	2%	\$ 130.00
Social Work Application Fee (Domestic)	\$ 61.20	1%	\$ 62.00
Social Work Application Fee (International)	\$ 102.00	2%	\$ 104.00
Graduate			
Graduate Domestic Application Fee (per department, except master's level Business programs)	\$ 91.80	1%	\$ 93.00
Graduate International Application Fee (per department, except master's level Business programs)	\$ 153.00	0%	\$ 153.00
Combined M.Sc. in Craniofacial Science/Clinical Specialty Diplomas Application Fee (Domestic)	\$ 91.80	1%	\$ 93.00
Combined M.Sc. in Craniofacial Science/Clinical Specialty Diplomas Application Fee (International)	\$ 250.00	2%	\$ 255.00
Combined Ph.D. in Craniofacial Science/Clinical Specialty Diplomas Application Fee (Domestic)	\$ 91.80	1%	\$ 93.00
Combined Ph.D. in Craniofacial Science/Clinical Specialty Diplomas Application Fee (International)	\$ 250.00	2%	\$ 255.00
Educational Technology (M.E.T.) Application Fee	\$ 91.80	1%	\$ 93.00
Certificate in Technology-Based Distributed Learning (T.B.D.L.) Application Fee	\$ 40.80	0%	\$ 41.00
Certificate in Technology-Based Learning for Schools (T.B.L.S.) Application Fee	\$ 40.80	0%	\$ 41.00
Health Administration (M.H.A.) Application Fee	\$ 127.50	2%	\$ 130.00
Landscape and Architecture (M.L.A.) supplemental application	\$ 61.20	1%	\$ 62.00
Pharmaceutical Sciences application fee for Doctor of Pharmacy (Pharm.D.)	\$ 127.50	2%	\$ 130.00
Rehabilitation Sciences (M.O.T. and M.P.T.) supplemental application fee	\$ 102.00	2%	\$ 104.00
Sauder School of Business application fee for master's level programs (E.M.B.A., M.B.A. and M.M.)	\$ 127.50	2%	\$ 130.00
Deposit Effective September 1, 2012			
Acceptance/Registration Deposit for New Students (non-refundable)	\$ 250.00	0%	\$ 250.00
International Acceptance/Registration Deposit for New Students (partial refund)	\$ 500.00	0%	\$ 500.00
Last Updated: March 5, 2012			

SCHEDULE C			
UBC VANCOUVER & OKANAGAN Effective May 1, 2012			
PROPOSED ADMINISTRATION FEES FOR 2012-13			
President Approval			
	2011-12 Actual	Increase	2012-13 Proposed
Administration Fees - COST RECOVERY			
Calendar Course Description Fee - per course (plus HST)	\$ 1.00	0%	\$ 1.00
Deferred Examination (Written Off-Campus)	\$ 100.00	0%	\$ 100.00
Degree Conversion (plus HST)			\$ -
OUC Degree to UBCO Degree	\$ 100.00	0%	\$ 100.00
LLB Degree to JD Degree	\$ 100.00	0%	\$ 100.00
Diploma Certification (plus HST)	\$ 6.00	0%	\$ 6.00
Diploma Certification - Same Day (plus HST)	\$ 12.00	0%	\$ 12.00
Dishonoured Payments	\$ 25.00	0%	\$ 25.00
Distance Education and Tech Special Examination	\$ 40.00	0%	\$ 40.00
Duplicate Income Tax Receipt - T2202A (plus HST)	\$ 6.00	0%	\$ 6.00
Faxes - Canada/USA	\$ 5.25	0%	\$ 5.25
Faxes - International	\$ 10.70	0%	\$ 10.70
Financial Hold Fee	\$ 35.00	0%	\$ 35.00
Interest Charge on Past Due Amounts (per annum)	6% + prime	N/A	6% + prime
Invigilation Fee for External Exams (first 3 hours)	\$ 75.00	0%	\$ 75.00
Invigilation Fee for External Exams that exceed 3 hours (every additional 30 minutes)	N/A	N/A	\$ 10.00
Parchment Replacement (plus HST)	\$ 55.00	0%	\$ 55.00
Parchment Replacement Rush (plus HST)	\$ 110.00	0%	\$ 110.00
Replacement UBC Card	\$ 25.00	0%	\$ 25.00
Review of Assigned Standing (per course)	\$ 50.00	0%	\$ 50.00
Supplemental Examination (Written On-Campus)	\$ 30.00	0%	\$ 30.00
Supplemental Examination (Written Off-Campus)	\$ 100.00	0%	\$ 100.00
Transcripts - Each Copy (plus HST)	\$ 7.00	0%	\$ 7.00
Transcript Distribution - Same Day Pick up (plus HST)	\$ 14.00	0%	\$ 14.00
Transcript Distribution - Regular Mail plus cost of Transcript	N/C	N/A	N/C
Transcript Distribution - Canada Courier plus cost of Transcript	\$ 20.00	0%	\$ 20.00
Transcript Distribution - US Courier plus cost of Transcript	\$ 25.00	0%	\$ 25.00
Transcript Distribution - International Courier plus cost of Transcript	\$ 30.00	0%	\$ 30.00
<i>Last Updated: January 5, 2012</i>			