



**University of British Columbia
Board of Governors Meeting
AGENDA**

**Tuesday, December 4, 2012
9:00 a.m. to 1:45 p.m.
UBC Vancouver
Arbutus Room
Ponderosa Centre**

1. REMARKS **9:00 a.m.-9:30 a.m.**
Chair / Chancellor / President

2. LEARNING & RESEARCH COMMITTEE **9:30 a.m.-10:20 a.m.**
Chair: **Dr. Richard Johnston** Members: Dr. Nassif Ghoussoub, Dr. Maureen Howe, Dr. Gerry Karr, Mr. Tim Krupa, Board Chair Bill Levine, Mr. Greg Peet, Ms. Sumedha Sharma, Chancellor Sarah Morgan-Silvester, Professor Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

2.1 Student Mental Health & Wellbeing L. Cowin J. Teasdale	Open Information Presentation (20 min) Discussion (25 min)	AT BOARD Student mental health and wellbeing is a significant issue at UBC, with impacts on students' lives and academic performance. UBC Vancouver has developed a draft strategy to address the mental health challenge that builds on UBC's existing strengths in student services. The strategy is based on best practices and guidance from the literature, and will build a more systemic, multilevel approach to mental health and wellbeing at UBC Vancouver. The success of the strategy depends upon ownership and leadership from across campus to implement a coordinated, cohesive and effective approach.
2.2 Integration of Health Sciences Programs / Facilities	Information	Received by the Committee for information.
2.3 Annual Sustainability Report 2011/2012	Information	Received by the Committee for information.
2.4 Amendment of Policy #85 (Scholarly Integrity)	Information	Received by the Committee for information.

3. AUDIT COMMITTEE **10:20 a.m.-10:25 a.m.**
Chair: **Mr. Ross Smith** Members: Dr. Maureen Howe, Board Chair Bill Levine, Mr. Jason McLean, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, President Stephen Toope

Remarks from the Committee Chair

3.1 Quarterly Financial Statements at September 30, 2012 P. Ouillet I. Burgess	Open Information (5 min)	AT BOARD At its October 2012 meeting, the Audit Committee received Consolidated Financial Statements for the second quarter of 2012 / 2013, for the period ended September 30, 2012. Statements are circulated for information.
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4. FINANCE COMMITTEE **10:25 a.m.-10:50 a.m.**
Chair: **Dr. Maureen Howe** Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Richard Johnston, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, Mr. Michael Silley, Mr. Ross Smith, President Stephen Toope, Dr. Michael Treschow

Remarks from the Committee Chair

4.1 Tuition for Bachelor of International Economics (BIE) Program D. Farrar A. Redish	Open Approval (10 min)	DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve tuition fees of \$255.67 per credit for domestic students and \$931.13 per credit for international students in the Bachelor of International Economics Program.
4.2 UBC Investment Management Trust (IMANT) Quarterly Review P. Ouillet P. Smailes J. Parihar	Open Information Presentation (10 min) Discussion (10 min)	AT BOARD UBC IMANT report as of September 30, 2012 is circulated for information. The presentation includes: a. Capital Markets Returns b. Results by fund to September 30, 2012 for: i. Endowment Fund ii. Staff Pension Plan iii. Supplemental Plan iv. Income Replacement Plan v. Brain Research Centre vi. Centre for Hip Health vii. Core Working Capital viii. Special Working Capital

<p>4.3 Changes to the University of British Columbia Staff Pension Plan, including:</p> <ul style="list-style-type: none"> Statement of Investment Policies and Asset Mix Amendment No. 6 to the UBC Staff Pension Plan, Plan Restatement, as at July 1, 2009 <p>P. Ouillet L. Castle J. Parker</p>	<p>Open Approval (5 min)</p>	<p>DECISION REQUESTED THE FINANCE COMMITTEE HEREBY RECOMMENDS that the Board of Governors:</p> <ol style="list-style-type: none"> <i>deferred;</i> <i>Approve Amendment No. 6 to the UBC Staff Pension Plan, effective April 1, 2013; and,</i> <i>Authorize and empower the President and the Vice-President Human Resources to approve on behalf of the Board of Governors any revision to Amendment No. 6 as may be required:</i> <ol style="list-style-type: none"> <i>by Canada Revenue Agency to ensure continued registration under the Income Tax Act (Canada) of the Plan as amended;</i> <i>by the Superintendent of Pensions, to ensure continued registration under the Pension Benefits Standards Act of the Plan as amended; or,</i> <i>in the opinion of the Plan's legal counsel to avoid any breach of the law.</i>
<p>5. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE 10:50 a.m.-10:55 a.m. Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Gerry Karr, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Ms. Sumedha Sharma, President Stephen Toope</p>		
<p>Remarks from the Committee Chair</p>		
<p>5.1 UBC Development & Alumni Engagement Campaign</p>	<p>Information</p>	<p>Received by the Committee for information.</p>
<p>5.2 Equity Office Annual Report</p>	<p>Information</p>	<p>Received by the Committee for information.</p>
<p>7. GOVERNANCE COMMITTEE 10:55 a.m.-11:10 a.m. Chair: Ms. Susan Yurkovich Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghossoub, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope</p>		
<p>Remarks from the Committee Chair</p>		
<p>7.1 Staff Pension Plan Director Appointment</p> <p>L. Castle J. Parker</p>	<p>Open Approval (5 min)</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve the appointment of Mr. Mike Leslie as a Director of the Board of Directors of the UBC Staff Pension Plan for a four-year term, effective January 1, 2013 to December 31, 2016.</p>
<p>7.2 Dissolution of the Community Planning Task Group</p> <p>S. Yurkovich</p>	<p>Open Approval (5 min)</p>	<p>AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve the dissolution of the Community Planning Task Group.</p>
<p>7.3 Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems) - Consolidation and Renaming of Policies #104 and #106</p> <p>H. Lai D. Farrar D. Buszard</p>	<p>Open Approval (5 min)</p>	<p>AT BOARD</p> <p>The proposed policy combines Policy #104 (Responsible Use of Information Technology Facilities & Services) and Policy #106 (Access to & Security of Administrative Information) into one new policy, to be called Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems).</p> <p>The proposed policy clarifies the responsibilities of faculty, staff and students with respect to the acceptable use and security of University electronic information and the services, devices and facilities that store or transmit this information.</p> <p>The proposed policy also requires all users of UBC systems to comply with procedures (called Information Security Standards) to be established by the Chief Information Officer, and establishes a procedure for the creation and implementation of these standards.</p> <p>The proposed policy establishes strong, consistent standards for security and appropriate use of all UBC information and systems, and improves the process for implementing these standards across the organization.</p>

8. OTHER		11:10 a.m.-11:15 a.m.
Chair: Mr. Bill Levine		
8.1 American Foundation for UBC Annual General Meeting (Agenda circulated; Chair to call AGM Vote) B. Miles I. Burgess H. McCaw	Open Approval (5 min)	AT BOARD DECISION REQUESTED IT IS REQUESTED that the Board of Governors approve: <ul style="list-style-type: none"> • <i>Minutes of the December 1, 2011 Annual General Meeting of the American Foundation for the University of British Columbia;</i> • <i>Financial statements of the American Foundation for the University of British Columbia, fiscal year end March 31, 2012.</i> The American Foundation for UBC has a single class of Members made up of Members of the Board of Governors of UBC. The Members conduct the Annual General Meeting of the American Foundation for UBC; the Agenda for the AGM is attached.

Lunch – 11:30 a.m. to 1:00 p.m.

6. PROPERTY & PLANNING COMMITTEE		1:00 p.m.-1:40 p.m.
Chair: Mr. Robert Fung Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghossoub, Dr. Richard Johnston, Mr. Tim Krupa, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Douglas Mitchell, Chancellor Sarah Morgan-Silvester, Ms. Sumedha Sharma, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow		

Remarks from the Committee Chair																				
6.2 UBC Bookstore Expansion & Renovation (Vancouver) P. Ouillet J. Metras N. Knight D. Harvie P. Smailes A. Poettcker	Open Approval (5 min)	DECISION REQUESTED THE PROPERTY & PLANNING COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve BOARD 2 for the UBC Bookstore Expansion & Renovation: <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Revised Capital Budget</td> <td style="text-align: right;">\$6,000,000</td> </tr> <tr> <td style="padding-left: 20px;">Revised Operating Budget</td> <td style="text-align: right;">\$75,680</td> </tr> <tr> <td style="padding-left: 20px;">Revised Program</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Revised Schedule</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Authorization to Issue Development Permit</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Proceed to Working Drawings</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Funding Release</td> <td style="text-align: right;">\$200,000</td> </tr> </table> Information: Funding released to date: \$500,000 Expenses to date: \$73,475	Revised Capital Budget	\$6,000,000	Revised Operating Budget	\$75,680	Revised Program		Revised Schedule		Authorization to Issue Development Permit		Proceed to Working Drawings		Funding Release	\$200,000				
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6.3 Vancouver Whitecaps FC – UBC Athletics Soccer Training Facility (Vancouver) L. Cowin P. Ouillet J. Metras N. Knight A. Poettcker K. Toor	Open Approval (5 min)	DECISION REQUESTED THE PROPERTY & PLANNING COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve* development of the “Whitecaps National Soccer Development Centre” on the UBC Vancouver campus in partnership between the Vancouver Whitecaps Football Club and UBC Athletics. <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Preliminary Capital Budget</td> <td style="text-align: right;">\$23,500,000</td> </tr> <tr> <td style="padding-left: 20px;">Preliminary Operating Budget</td> <td style="text-align: right;">see report</td> </tr> <tr> <td style="padding-left: 20px;">Preliminary Schedule</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Project in Principle</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Location</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Consultant Selection</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Program</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Proceed to Schematic Design</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Funding Release</td> <td style="text-align: right;">\$1,000,000</td> </tr> </table> *Approval conditional upon successful completion of project agreements as per the terms set out in the circulated report and in the Letter of Intent previously undertaken with the Whitecaps. Information: Expenses to date: \$0	Preliminary Capital Budget	\$23,500,000	Preliminary Operating Budget	see report	Preliminary Schedule		Project in Principle		Location		Consultant Selection		Program		Proceed to Schematic Design		Funding Release	\$1,000,000
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<p>6.4 Capital Projects Update</p> <p>P. Ouillet D. Buszard D. Farrar J. Metras N. Knight A. Poettcker</p>	<p>Open Information Presentation (10 min)</p>	<p>AT BOARD</p> <p>At each meeting, the Board of Governors receives an updated report on capital projects currently in progress. This includes all major capital projects that have received at least Board 1 approval.</p> <p>The report provides summary information on project schedule, budget, costs to date, confirmed funding sources, outstanding unfunded amounts, and debt financing requirements for each project. Also included is an estimate of the impact that each capital project has toward reducing the University's deferred maintenance backlog.</p>
<p>6.5 Board 4 Reports</p> <p>P. Ouillet D. Farrar J. Hepburn J. Metras G. Stuart E. Hall A. Redish A. Poettcker</p>	<p>Open Information Presentation (10 min)</p>	<p>AT BOARD</p> <p>The following Board 4 Reports are circulated:</p> <ul style="list-style-type: none"> • Beaty Biodiversity Research Centre and Beaty Biodiversity Museum • Biological Archive (Rederivation Unit) • Life Sciences Centre • Wayne & William White Engineering Design Centre

Consent Items and Items received for Information

2. Learning & Research Committee

2.6 [CONSENT APPROVAL REQUEST Amendment to Policy #57 \(University Killam Professors\)](#)

Approval of Policy #57 (University Killam Professors) as amended, and its associated Procedures, effective December 4, 2012.

2.7 **CONSENT APPROVAL REQUEST Senate Recommendations**

- a. [Recommendations resulting from Vancouver Senate meetings of October 17, 2012 and November 14, 2012, effective as of December 4, 2012.](#)
- b. [Recommendations resulting from Okanagan Senate meeting of November 20, 2012, effective as of December 4, 2012.](#)
- c. [Recommendations from the Council of Senates confirmed by email approval on October 22, 2012, effective as of December 4, 2012.](#)

2.8 [Endowment Status Report](#)

A summary of the status of endowment funds (Vancouver) as at September 30, 2012 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT (UBC Investment Management Trust).

3. Audit Committee

3.3 [Quarterly Financial Forecast](#) circulated for information

The following resolution was **approved by the Audit Committee on October 9, 2012**:

IT IS HEREBY RESOLVED that the Audit Committee approves the Quarterly Financial Forecast (at September 30, 2012) for fiscal years 2012/2013 to 2015/2016.

4. Finance Committee

4.6 **Annual Financial Statements - UBC Controlled & Affiliated Organizations** Statements are circulated for information:

- a. [UBC Properties Investments \(UBC Properties Trust\) Ltd, Financial Statements as at March 31, 2012](#)
- b. [UBC Investment Management Trust \(IMANT\) Inc., Financial Statements as at March 31, 2012](#)
- c. [Great Northern Way Campus Trust, Financial Statements as at December 31, 2011](#)
- d. [Tri-University Meson Facility \(TRIUMF\), Financial Statements as at March 31, 2012](#)
- e. [UBC Foundation, Financial Statements as at March 31, 2012](#)
- f. [University Neighbourhoods Association \(UNA\), Financial Statements as at March 31, 2012](#)
- g. [The Neighbours' Fund Financial Statements as at March 31, 2012](#)

4.7 [CONSENT APPROVAL REQUEST Restated Terms of Endowment Funds](#)

Approve, as recommended by the President and the University Council, restated endowment terms circulated as Schedules A and B for the following endowments:

1. Dr. Dimitrios Giannoulis Memorial Prize in Regional Anesthesia Endowment Fund Terms of Reference (the "Giannoulis Fund"); and,
2. Namkoong Family Fellowship and Teaching Exchange and Research Endowment Deed (the Namkoong Fund").

4.8	<p><u>CONSENT APPROVAL REQUEST Request for Exemption from Amortization for Endowment Funds and Name Change</u></p> <p>Approve, as recommended by the President and the University Counsel, the following requests for the Sauder Family and Heart & Stroke Foundation of BC & Yukon Foundation in Cardiology:</p> <ol style="list-style-type: none"> 1. the deferral of annual amortization payments established under Policy #113 (Endowment Management); and, 2. a name change to reflect the request of one of the primary donors to change how its name appears in the title of the Chair. 																		
4.9	<p><u>Establishment of New Endowments</u></p> <p>Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.</p>																		
5. People, Community & International Committee																			
5.4	<p><u>CONSENT APPROVAL REQUEST Naming of Campus Facilities</u></p> <p>“Creative & Critical Studies Building (CSS)” for the Fine Arts/Health Building at the Okanagan campus (1148 Research Road).</p>																		
5.5	<p>Notable Distinctions</p> <ol style="list-style-type: none"> a. <u>The full listing of Notable Distinctions in the Research, Teaching and Service categories</u> is circulated, including profiles of the following scholars: <ul style="list-style-type: none"> • Professor Peter Arcese, Forest Sciences, Faculty of Forestry • Professor Stephen Chatman, School of Music, Faculty of Arts • Professor Catherine Dauvergne, Faculty of Law b. <u>Report on awards to and recognition of students, staff and alumni</u> is circulated. 																		
5.6	<p><u>University Neighbourhoods Association (UNA) Annual Report</u> circulated for information.</p>																		
5.7	<p><u>Alumni Affairs Update</u> A summary of Alumni Affairs activity since the September 2012 Board of Governors meeting is circulated.</p>																		
6. Property & Planning Committee																			
6.7	<p><u>Transit Terminal Project (Vancouver)</u></p> <p>The following resolution was approved by the Board of Governors on October 16, 2012:</p> <p>IT IS HEREBY RESOLVED that the Board of Governors approves BOARD 1 for the new Transit Terminal project, including authorization for the University Administration to:</p> <ol style="list-style-type: none"> a. <i>Execute the Design, Construction & Capital Contribution Agreement and the Occupancy Agreement between UBC and the South Coast British Columbia Transit Authority (‘TransLink’) for the new Transit Terminal.</i> b. <i>Obtain any necessary governmental approvals, including any that may be required from the Minister pursuant to S50(2) of the University Act and/or under the terms of the applicable Crown Grant(s).</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">Preliminary Capital Budget</td> <td style="text-align: right;">\$21,000,000</td> </tr> <tr> <td style="padding-left: 40px;">Preliminary Operating Budget</td> <td style="text-align: right;">\$55,000</td> </tr> <tr> <td style="padding-left: 40px;">Budget</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Preliminary Schedule</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Project in Principle, Location</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Consultant Selection</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Program</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Proceed to Schematic Design</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">Funding Release</td> <td style="text-align: right;">\$1,500,000</td> </tr> </table> <p>Information:</p> <p style="padding-left: 40px;">Funding released to date: \$0</p>	Preliminary Capital Budget	\$21,000,000	Preliminary Operating Budget	\$55,000	Budget		Preliminary Schedule		Project in Principle, Location		Consultant Selection		Program		Proceed to Schematic Design		Funding Release	\$1,500,000
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6.8	<p><u>Development Permit Board (DPB) Annual Report</u> Circulated for information</p> <p>The ninth annual summary of Development Permit Board activities, covering the period from December 2011 to October 2012.</p>																		
7. Governance Committee																			
7.7	<p><u>CONSENT APPROVAL REQUEST Faculty Pension Plan Director Appointments</u></p> <p>Approval of the following:</p> <ol style="list-style-type: none"> a. Reappointment of Dr. Joyce Boon as a Trustee of the University of British Columbia Faculty Pension Plan for a four-year term, January 1, 2013 to December 31, 2016; b. Reappointment of Professor Joost Blom as a Trustee of the University of British Columbia Faculty Pension Plan for a four-year term, January 1, 2013 to December 31, 2016; and, c. Appointment of Dr. R. Kenneth Carty as a Trustee of the University of British Columbia Faculty Pension Plan for a two-year term, January 1, 2013 to December 31, 2014. 																		