

# The University of British Columbia Board of Governors AGENDA

Tuesday, June 4, 2013 9:00 a.m. – 2:00 p.m.

**UBC Vancouver** Arbutus Room Ponderosa Centre

REMARKS 9:00 a.m.-9:15 a.m.

#### 7. GOVERNANCE COMMITTEE

9:15 a.m.-10:00 a.m.

Chair: Ms. Susan Yurkovich Members: Ms. Theresa Arsenault, Ms. Shannon Dunn, Dr. Nassif Ghoussoub, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Michael Silley, President Stephen Toope

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Kei	narks from the Committee Chair		
7.1	Place and Promise: The UBC Plan 2012-2013 Annual Report S. Toope	Open APPROVAL Presentation (10 min) Discussion (15 min)	AT BOARD DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve the 2012-2013 Annual Report for Place and Promise: The UBC Plan as circulated.  UBC is required to submit annual reports to its communities on progress towards the goals and actions of Place and Promise: The UBC Plan. UBC is also required to submit an annual Institutional Accountability Report to the Ministry of Advanced Education. The reports have a high degree of overlap and it has been determined that one report is sufficient for both purposes.  All requirements for the provincial accountability report are included in the annual Place and Promise report. In addition, a web-based Annual Review has been incorporated into the annual report this year.  The report can be found at <a href="http://annual-report.sites.olt.ubc.ca/">http://annual-report.sites.olt.ubc.ca/</a> .
7.2	Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems) - Consolidation and Renaming of Policies #104 and #106  H. Lai O. Gruter-Andrew	Open APPROVAL (5 min)	AT BOARD DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve Policy #104 (Acceptable Use & Security of UBC Electronic Information & Systems), effective June 4, 2013.
7.3	Policy #20 (Advertising of Position Vacancies) - Amendment  H. Lai D. Farrar W. Pue L. Castle	Open APPROVAL (5 min)	AT BOARD DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve Policy #20 (Advertising of Position Vacancies).
7.4	Policy #27 (Reappointment of Retired or Retiring Members of Faculty) – Amendment and the Associated Procedures - Amendment Policy #52 (Retirement of Faculty) - Repeal H. Lai D. Farrar W. Pue	Open APPROVAL (5 min)	AT BOARD DECISION REQUESTED IT IS HEREBY REQUESTED that the Board of Governors approve amendments to Policy #27 (Reappointment of Retired or Retiring Members of Faculty) and repeal Policy #52 (Retirement of Faculty), effective June 4, 2013.

1. JOINT: LEARNING & RESEARCH COMMITTEE Lead Chair: Dr. Richard Johnston FINANCE COMMITTEE Chair: Mr. John Montalbano  10:00 a.m10:10 a.m.		
Remarks from the Committee Chairs		
1.1 UBC Vantage College (Vancouver) International Program - Tuition Fees  D. Farrar L. Cowin A. Redish J. Ridge	Open APPROVAL (5 min)	DECISION REQUESTED THE COMMITTEES HEREBY RECOMMEND that the Board of Governors approve the 12-month program fee of \$30,000 for the International Program offered by UBC Vantage College and the supplemental term fee of \$5,000 (for enrolment up to 16 months), effective 2014-2015.
2. JOINT: FINANCE COMMITTEE PROPERTY & PLANNING		
Remarks from the Committee Chair		
2.2 Ponderosa Commons Phase 2 (Vancouver)  L. Cowin D. Farrar P. Ouillet A. Parr J. Metras N. Knight P. Smailes A. Poettcker	Open APPROVAL (5 min)	DECISION REQUESTED THE COMMITTEES HEREBY RECOMMEND that the Board of Governors approve BOARD 2 (Revised) for Ponderosa Commons Phase 2, including:  1. Approval for a variance to Vancouver Campus Plan requirements (Section 3.5.1(a)) to allow removal of the daycare (Policy 15) from the program for this project only;  2. Authorization to issue the development permit;
B. Frank		3. Authorization to complete working drawings and tender documents, and
		4. Approval to undertake demolition of existing buildings on the Phase 2 site.
		Phase 1 Capital Budget (approved Dec 2011) \$87,654,876 Phase 2 Revised Capital Budget \$77,229,485 Revised Total Phase 1+2 Capital Budget \$164,884,361 Revised Program Revised Schedule Authorization to issue Development Permit Proceed to Working Drawings Funding Release \$2,500,000
		Information:         \$87,654,876           Funding released to date:         \$87,654,876           Expenses to date Phase 1:         \$52,300,000           Expenses to date Phase 2:         \$1,200,000           Total Expenses to date:         \$53,500,000
2.3 Orchard Commons / UBC Vantage College (Vancouver)  D. Farrar L. Cowin P. Ouillet A. Parr J. Ridge A. Redish J. Metras N. Knight P. Smailes A. Poettcker	Open APPROVAL (5 min)	THE COMMITTEES HEREBY RECOMMEND that the Board of Governors approve BOARD 1 for Orchard Commons (Vancouver), with authorization to engage a prime consultant and a \$700,000 funding release to undertake schematic design.  Preliminary Capital Budget \$125,873,500 Preliminary Operating Budget see report Preliminary Schedule Project in Principle Location Consultant Selection
		Program Proceed to Schematic Design Funding Release \$700,000  Information: Expenses to date: \$0



2.4 Aquatic Centre (Vancouver)	Open APPROVAL	DECISION REQUESTED  THE COMMITTEES HEREBY DECOMMEND that the Pound	
L. Cowin P. Ouillet K. Toor J. Metras N. Knight A. Poettcker	(5 min)	THE COMMITTEES HEREBY RECOMMEND that the Board of Governors approve BOARD 2 for the UBC Aquatic Centre (Vancouver), with authorization to issue the development permi and a funding release of \$1,500,000 to complete working drawing and tender documents.	
A. Focucker		Revised Capital Budget \$39,900,000 Revised Operating Budget see 10-year projection Revised Schedule Authorization to issue Development Permit Proceed to Working Drawings and Tender Funding Release \$1,500,000	
		Information Funding released to date: \$800,000 Expenses to date: \$97,108	
2.5 <u>Academic District Energy System</u> Steam-to-Hot-Water Conversion	Open APPROVAL	DECISION REQUESTED THE COMMITTEES HEREBY RECOMMEND that the Board	
Project Phases 4-9 (Vancouver)	(5 min)	of Governors approve:	
P. Ouillet D. Woodson J. Metras N. Knight P. Smailes		1. BOARD 2 & BOARD 3, with a funding release of \$63.85 million to complete design and undertake construction of the remaining phases of the Steam-to-Hot-Water Conversion project (Phases 4-9), subject to construction tenders being received at or below budget, based on 80% of tenders.	
		2. An internal loan of \$60.1 million to support the balance of the project. (This is the final installment of \$78.3 million in financing, to be repaid over a period of up to 30 years at an expected rate of 5.75% pe year, with annual debt service sourced from operating savings.)	
		Overall Capital Budget – Approved \$88,300,000	
		Previously approved components: Capital Budget Phases 1 to 3, Phase 4 Design \$24,491,020	
		Subject of this Approval Request	
		Capital Budget Phases 4-9 see analysis in report (Hot water plant + remaining piping and energy transfer station installation)	
		Operating Budget Award Contracts Funding Release \$63,808,986	
		InformationFunding released to date:\$24,491,020Expenses + Spending Commitments to date:\$22,573,600Financing Approved to date\$18,200,000	
	Dunn, Ms. Anne-M	10:30 a.m10:45 a.m.  Iarie Fenger, Dr. Nassif Ghoussoub, Dr. Richard Johnston, Ms. Alice Laberge, Board Chai  Mr. Matt Parson, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow	
Remarks from the Committee Chair			
3.1 BC Integrated Research Library (Vancouver	·)	deferred	
3.2 Quantum Matter Institute (QMI) /	Open	DECISION REQUESTED	

Engineering Laboratory (AMPEL) (Vancouver)

D. Farrar

J. Hepburn

P. Ouillet

S. Peacock

E. Hall

J. Metras

N. Knight A. Poettcker

(5 min)

THE PROPERTY & PLANNING COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve BOARD 1 for the Quantum Matter Institute (QMI) / Advanced Materials and Process Engineering Laboratory (AMPEL) project with authorization to engage a prime consultant and for a \$500,000 funding release to undertake schematic design.

Preliminary Capital Budget Preliminary Operating Budget

Schedule

Project in Principle Location

a place of mind THE UNIVERSITY OF BRITISH COLUMBIA \$25,200,000

\$446,200

		Consultant Selection Program Proceed to Schematic Design Funding Release Information Expenses to date: \$0	\$500,000
3.3 Regional Context Statement – Community Consultation Results  P. Spothelfer P. Ouillet N. Knight	Open APPROVAL (5 min)	DECISION REQUESTED THE PROPERTY & PLANNING RECOMMENDS that the Board of Administration to forward the amended to the GVRD Chief Planning Officer of relationship between the amended Reg the GVRD's Regional Growth Strategy.	of Governors authorize the I Regional Context Statement for written comments on the ional Context Statement and
4. FINANCE COMMITTEE	<b>5</b>	According to the second Day Named Channel Day N	10:45 a.m11:15 a.m.

Chair: Mr. John Montalbano Members: Ms. Shannon Dunn, Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr.. Maureen Howe, Dr. Richard Johnston, Dr. Gerry Karr, Ms. Alice Laberge, Board Chair Bill Levine, Mr. Jason McLean, Chancellor Sarah Morgan-Silvester, Mr. Greg Peet, Mr. Michael Silley, President Stephen Toope, Dr. Michael Treschow

#### Remarks from the Committee Chair

4.1	UBC Investment Management Trust (IMANT) Quarterly Review  P. Ouillet P. Smailes J. Parihar	Open Information Presentation (10 min) Discussion (10 min)	AT BOARD  UBC IMANT report as of March 31, 2013 is circulated for information. The presentation includes:  a. Capital Markets Returns  b. Results by Fund
4.3	Endowment Fund Asset Mix Study Results & Recommendations  P. Ouillet P. Smailes J. Parihar	Open APPROVAL (5 min)	DECISION REQUESTED THE FINANCE COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve the revised Endowment Statement of Investment Policies and Procedures as recommended by UBC IMANT.
4.6	Master of Management International Student Tuition Differential  D. Farrar L. Cowin P. Ouillet	Open APPROVAL (5 min)	DECISION REQUESTED THE FINANCE COMMITTEE HEREBY RECOMMENDS that the Board of Governors approve tuition for the Master of Management program: \$26,819 for domestic students and \$38,819 for international students, effective for students entering the program in August 2014.

#### 5. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE

11:15 a.m.-12:15 p.m.

Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Gerry Karr, Ms. Alice Laberge, Board Chair Bill Levine, Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Greg Peet, President Stephen Toope

#### Remarks from the Committee Chair

Ken	Remarks from the Committee Chair		
5.1	UBC Development & Alumni Engagement Campaign  B. Miles H. McCaw J. Todd	Open Information Presentation (10 min) Discussion (15 min)	AT BOARD  The campaign progress report for the year ending March 31, 2013 is circulated. The two leading progress indicators are alumni engagement 'points' and cumulative funds raised towards the campaign working goal.  As of March 31, 2013, 45,095 alumni with points have been recorded, exceeding the annual goal of 37,900 and 29% higher than last year's result of 35,051. Campaign fundraising remains on target, having secured \$1.1 billion or 74% of the campaign working goal.
5.2	Student Financial Support Year-End Report  D. Farrar D. Buszard L. Cowin W. Pue	Open Information Presentation (10 min) Discussion (15 min)	This report provides the year-end summary of student financial support for the 2012-2013 academic year (May 2011-April 2012) as of April 11, 2013. To demonstrate the University's continuing student access commitment under Policy 72, this report focuses on need-based assistance and the Bursary program in particular.  To April 11, 2012, UBC students received a system-wide \$234.9M in student financial support from all sources. This includes \$202.7M for UBC Vancouver students (up 1.1% from the previous year) and \$32.2M for UBC Okanagan students (up 2.3% from the previous year). \$62.9M of the system-wide support was funded by UBC (up 9.3% from the previous year).

Lunch 12:15 p.m. to 1:15 p.m.

5. PEOPLE, COMMUNITY & INTERNATIONAL COMMITTEE 1:15 p.m2:00 p.m.				
Chair: Ms. Theresa Arsenault Members: Ms. Anne-Marie Fenger, Dr. Nassif Ghoussoub, Dr. Gerry Karr, Ms. Alice Laberge, Board Chair Bill Levine,				
Chancellor Sarah Morgan-Silvester, Mr. Matt Parson, Mr. Greg Peet, President Stephen Toope				
5.3 UBC Land Use Plan Annual	Open	AT BOARD		
Monitoring Report	Information	This annual monitoring report provides an update on the implementation		
	Presentation	status of UBC's Land Use Plan for the Vancouver campus, and a 2012		
P. Spothelfer	(10 min)	Transportation Status Report summary.		
P. Ouillet N. Knight	Discussion (15 min)			

#### **Consent Items and Items received for Information**

NOTE: Time will be allocated for discussion of specific Consent APPROVAL and Information items upon request from a Governor.

#### 3. Property & Planning Committee

## 3.4 CONSENT APROVAL REQUEST Policy #92 (Land Use & Permitting) Amendments to the Land Use Rule: Development & Building Regulations

Approval of the amended Development & Building Regulations dated March 2013 and the revised Terms of Reference for the Land Use Committee.

#### 3.5 Board 4 Reports

- a. Engineering, Management & Education Building (Okanagan)
- b. Tennis Facility Phase 1 & Phase 2 (Vancouver)
- c. Norman B. Keevil Institute of Mining Engineering Facility (Vancouver)
- d. Biological Sciences West & South UBC Renew (Vancouver)
- e. Old Auditorium UBC Renew (Vancouver)

#### 4. Finance Committee

#### 4.5 CONSENT APPROVAL REQUEST Faculty of Dentistry Clinic Fee

Approval is requested for the schedule of Clinic Fees and Patient Innovation Fees for specified programs in the Faculty of Dentistry for the 2013-2014 academic year and retroactively from the 2008-2009 academic year.

#### 4.7 CONSENT APPROVAL REQUEST MBA Student Society Fee Increase

Approval of a fee increase for the MBA Society to \$400 per MBA program starting no later than September 2013.

#### 4.8 CONSENT APPROVAL REQUEST India Liaison Office Banking

Approval of an exception to Banking Resolution #2 in respect of the imprest bank account for the India Liaison Office, New Delhi.

#### 4.9 CONSENT APPROVAL REQUEST Endowment Variation Request

The Canadian Society for Chemical Engineering ("CSChE") requests approval to change the name of the  $52^{nd}$  Canadian Society of Chemical Engineering Conference Travel Endowment Fund to the " $52^{nd}$  and  $62^{nd}$  Canadian Society of Chemical Engineering (CSChE) Conferences Travel Endowment Fund".

#### 4.10 Policy #113 (Endowment Management) and Policy #123 (Term Invested Funds)

The President approved amendments to the Procedures to Policy #113 (Endowment Management) and Policy #123 (Term Invested Funds). The amendments are due to a recent change in IMANT's governance structure.

#### 4.11 Endowment Status Report

A summary of the status of endowment funds (Vancouver) as at March 31, 2013 is circulated for information, in accordance with Policy #113 (Endowment Management). The amounts exclude the Student Housing Financing Endowment, as this is not invested with IMANT (UBC Investment Management Trust).

## 4.12 <u>Establishment of New Endowments</u>

Endowment funds listed under the docket submission have been approved by the President on the recommendation of the University Counsel in accordance with UBC Policy #113 (Endowment Management) and are presented to the Board of Governors for information only.

4.13 UBC Controlled, Affiliated or Related Organizations, Major Campus Tenancies, and Off-Campus Properties
Annual Report as at March 2013 circulated for information.



#### 4.14 CONSENT APPROVAL REQUEST Arts Student Centre Student Fee

Fee in support of the Arts Student Centre, to be levied at \$15.00 for all undergraduate students in the Faculty of Arts starting in Winter Session 2013-2014 and increasing to \$25.00 in Winter Session 2018-2019 until the cost of the building has been paid.

Approved at the May 15, 2013 AMS Student Council meeting.

#### 4.15 CONSENT APPROVAL REQUEST Pharmacy Undergraduate Student Fee

Request approval to increase the fee levy for students in the Faculty of Pharmaceutical Sciences by \$6.00 starting in Winter Session 2013-2014, an additional \$6.00 in Winter Session 2014-2015, and a further \$6.00 starting in Winter Session 2015-2016, and to index the fee levy for students in the Faculty of Pharmaceutical Sciences to the BC Consumer Price Index (CPI) starting in Winter Session 2013-2014.

Approved at the May 15, 2013 AMS Student Council meeting.

### 5. People, Community & International Committee

#### 5.5 CONSENT APPROVAL REQUEST Naming of Campus Facilities

"Bruce Todd Lane" for the lane immediately west of Hawthorn Green Co-Development.

5.6 In accordance with Policy #128 (Deaccession of Works of Art and/or Cultural Materials for the Morris and Helen Belkin Art Gallery, the University Library and the Museum of Anthropology), it is reported that no art works and/or cultural materials from the University's collections were deaccessioned by repatriation for the period May 1, 2012 - April 30, 2013.

#### 5.7 **Notable Distinctions**

- a. The full listing of Notable Distinctions in the Research, Teaching and Service categories is circulated, including profiles of the following scholars:
  - Dr. Kevin Eva, Professor, Medicine / Director of Educational Research & Scholarship, Faculty of Medicine
  - Dr. Sally Hermansen, Senior Instructor, Geography / Associate Dean, Student Services, Faculty of Arts
  - Dr. James Hogg, Professor Emeritus, Pathology and Laboratory Medicine / James Hogg iCAPTURE Centre for Cardiovascular and Pulmonary Research, Faculty of Medicine
- b. Report on awards to and recognition of students, staff and alumni is circulated.
- 5.8 Alumni Affairs Activity Report A summary of Alumni Affairs activity to March 31, 2013 is circulated.

#### 6. Learning & Research Committee

### 6.1 CONSENT APPROVAL REQUEST Policy #88 (Patents & Licensing)

Approval to repeal the current Policy and replace it with the amended Policy #88 (Patents & Licensing), effective June 4, 2013

#### 6.2 CONSENT APPROVAL REQUEST Senate Recommendations

- a. Recommendations resulting from Vancouver Senate meetings of April 17, 2013 and May 15, 2013, effective as of June 4, 2013.
- b. Recommendations resulting from Okanagan Senate meetings of April 24, 2013 and May 16, 2013, effective as of June 4, 2013.
- 6.3 Council of Senates Recommendation re: Affiliation Agreement between UBC and Zhejiang Agriculture & Forestry University Recommendation from the Council of Senates to approve the terms of affiliation between UBC and Zhejiang Agriculture & Forestry University, confirmed by the Council of Senates by email approval on Thursday, May 2, 2013.

Resolution circulated electronically and approved by the Board of Governors on May 22, 2013.

#### 6.4 <u>Canadian International Institute for Extractive Industries Development (CIIEID)</u>

Approval to execute a contribution agreement with the Canadian International Development Agency (CIDA) to establish the CIIEID at UBC in partnership with Simon Fraser University.

Resolution circulated electronically and approved by the Board of Governors on May 22, 2013.

#### 7. Governance Committee

#### 7.7 CONSENT APPROVAL REQUEST Hamber Foundation Appointment

Nomination of Professor Angela Redish, Vice-Provost and Associate Vice-President Enrolment & Academic Facilities and Professor Economics, to serve on the Board of the Hamber Foundation for an initial three-year term, effective June 4, 2013.

#### 7.8 Policy #111 (Internal Audit, Investigations & Financial Whistleblowers)

The proposed changes amend and amalgamate both the current Internal Audit Policy and the current Whistleblowers Policy into a new Policy #111 (Internal Audit, Investigations & Financial Whistleblowers).

Current Policy #111 (Internal Audit) and current Policy #118 (Whistleblowers) will be repealed following approval of Policy #111.

